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| --- | --- |
| http://www.upmf-grenoble.fr/medias/photo/logouga-pt_1444374568486-jpg | **UNIVERSITE GRENOBLE ALPES** |

**2017-2018** **ADMINISTRATIVE REGISTRATION DOSSIER**

  ***The dossier will not be processed in the absence of photocopies of the required supporting documents***

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Registration form** **[ ]  Renewal of registration [ ]**  **OPI N° : (APB, E-CANDICAT, MOVEON):**       Or

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Student N°:** | **1** |       |       |       |       |       |       |       |

 Student renewing registration byt registered in 2016-201. Your student number has changed, connect to the student website to obtain your new N°  |  |

 **CIVIL STATUS**

 Last name (maiden name for married women):

 First name 1:       2:       3:

 Common name (marital):

❑ P

 INE or BEA N° (**required**)**:**       **use ∅ when indicating the number zero**

 **(See Baccalaureat results or last student card since 1995) (administration)**

|  |  |
| --- | --- |
|  Born on:       /       / 19       City:       (indicate district if necessary) Sex: [ ]  **F** (Female) [ ]  **M** (Male) | Department:      Country:      Nationality:      Political refugee: [ ]  yes [ ]  no |

 **Family status**

 [ ]  1 – Single without child [ ]  2 – Couple without child

 [ ]  3 – Single with child/children [ ]  4 – Couple with child/children 🢡 Number of children:

 **Disability**

 Code:       Type of disability:

**National defence and citizenship day (ex JAPD)**

[ ]  **7** Awaiting regularization of position [ ]  **3** Exempted, excused [ ]  **5** National day attended (JAPD /JDC)

 [ ]  **6** Census accomplished (-18 years) [ ]  **4**  Service accomplished [ ]  **8**  Not concerned

 **FIRST REGISTRATION IN FRANCE**

|  |  |
| --- | --- |
| In the higher education level: Year 2017 - 2018 (University, CPGE, BTS, DUT)To a French and public university: Year 2017 - 2018Name of the French public university:            Department:      **To the UGA: Year**  |  |

**Baccalaureat or equivalent**

|  |  |
| --- | --- |
| [ ]  French Baccalaureat or other equivalent French diploma Graduation year       section + speciality        Honours: [ ]  **P** passed [ ]  **AB** with distinction [ ]  **B**-honours [ ]  **TB** – high honoursEstablishment       Department      [ ]  DAEU Graduation year       -       Department      [ ]  Foreign diploma accepted as equivalent to French Baccalaureat (0031) |   |

 Establishment       Country of origin       year       -

 **ADDRESS**

 **Permanent address (IN CAPITAL LETTERS)**

      Postal code:

      City:

Country:       **Person to notify in case of emergency**

Phone number of the person to contact in case of emergency:

**Type of housing for current year**

[ ]  **1** – University residence [ ]  **2** – Approved youth hostel [ ]  **3** – Social housing HLM/CROUS [ ]  **4** – Parents’ address

[ ]  **5** – Personal lodgings (excluding student room) [ ]  **6** – Student room [ ]  **7** – Other

 **Address for the current year (IN CAPITAL LETTERS)**

      Postal code:

      City:

      Country:

Cell phone:       Phone (land line):

Email:

 **ANNUAL ADMINISTRATIVE REGISTRATION**

 Have you interrupted your studies for a period exceeding 2 years since obtaining the Baccalauréat or an equivalent diploma?

 [ ] Yes [ ]  No If yes, indicate the years

 Is this return to your studies financed by a public or private agency [ ]  Yes [ ]  No

|  |
| --- |
| **RESERVED FOR THE ADMINISTRATION** |
| **REGIME** |
| ❑  **1** initial training ❑ **2**  On-going training financed by a private or public agency❑  **3** return to studies not financed by an agency ❑  **4**  training under apprenticeship contract ❑  **5** professional contract |
| **STATUS**❑ **01**  student ❑  **03**  intern on-going training ❑ **05**  student apprentice ❑ **08**  professional contract ❑ **02**  auditor ❑ **CU** University certificate ❑ **06** housed learner  |

 **Socio-professional category**

 **Of the student (**supporting documents required**)**

Do you have a professional activity or are you seeking employment: [ ]  Yes [ ] No

Indicate the socio-professional category:       Code

**Activity**

 [ ]  K – Civil servant intern or military [ ]  L – EAP employment as future teacher [ ]  I –intern in medical studies

 [ ]  00 – Other activity

**Work time**

 [ ]  A – Full time covering university year

 [ ]  B – Part-time (+150 hours per quarter) from 09/01/2017 to 08/31/2018

 [ ]  C – Part-time (- 150 hours per quarter)

 [ ]  D – Full time or part-time not covering university year

 [ ]  E – Job seeker [ ]  With allocation [ ]  Without allocation

 **SOCIO-PROFESSIONAL CATEGORY OF THE FATHER:**

Code: 99 Name of the category: not specified

**SOCIO-PROFESSIONAL CATEGORY OF THE MOTHER:**

Code: 99 Name of the category: not specified

 **Sports**

 **ARE YOU A STUDENT AND HIGH-LEVEL ATHLETE:** [ ]  Yes indicate the code       [ ]  No

 **Financial support (**scholarship, allowance, PARE, etc.)

**YOU ARE PARTICIPATING IN INTERNATIONAL EXCHANGE PROGRAMMES**

|  |  |  |
| --- | --- | --- |
| You are coming from abroad E | Programme | You come from abroad A |
| [ ] [ ] [ ] [ ]  | ERASMUSOther programmes and bilateral agreements Other programmes and multilateral agreementsCOMUE | [ ] [ ] [ ] [ ]  |

 Foreign establishment (receiving or originating):

 Country:

**LAST ESTABLISHMENT ATTENDED**

 **Type of establishment:**

 [ ]  **LY –** high school [ ]  **16** – university [ ]  **01** - S.T.S. (BTS) [ ]  **02 –** preparatory classes (CPGE)

 [ ]  **10 –** Higher education establishment abroad

 [ ]  Other (indicate):

 Name of the establishment:       Department:       Country:

 University year:       -

**SITUATION PREVIOUS YEAR**

[ ]  Attended classes in 2016-2017

[ ] Did not attended school in 2016/2017 but having already attended higher education

[ ]  Did not attended school in 2016/2017 and has never attended higher education

**Last diploma obtained**

[ ]  Baccalauréat

[ ]  002 DAEU

[ ]  Other French diploma [ ]  Foreign diploma in higher education [ ]  Foreign diploma in secondary education

Indicate heading of the diploma obtained:

Name of the establishment:       Department:

Country       University year:       -

[ ]  No diploma for higher education

**OTHER ESTABLISHMENT ATTENDED FOR THE CURRENT YEAR**

 (supporting documents required)

Are you **already registered** in another establishment for 2017-2018 ? Yes: [ ]  No: [ ]

Name of the establishment:        Department:

Are you confirming this registration? Yes (in parallel): [ ]  No (change): [ ]

**RESERVE ADMINISTRATION**

Codes inscription

 Etape 1 |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

 VET |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

 Etape 2 |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

 VET |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

**REGISTRATIONS REQUIRED AT UGA in 2017-2018**

|  |  |  |  |
| --- | --- | --- | --- |
| Main registration:       Other registration requested for UGA:           **For the LEA, LLCER, pro commerce degree (**indicate the speciality languages**):** Language A:       Language B:      **For students attending Polytechnic Institute:** Are you coming from a preparatory class Yes: [ ]  No: [ ]  If yes, indicate which school:      **Do you have a scholarship for this curriculum** Yes: [ ]  No: [ ]   **Type of scholarship:** 02-Based on social criteria [ ]  06-Ministry for Health [ ]  01-French government [ ] Are you in a gap year Yes: [ ]  No: [ ]    **RESERVED FOR THE ADMINISTRATION**

|  |  |  |
| --- | --- | --- |
| **PROFILES**❑ NO NORMAL❑ FC ON-GOING TRAINING WITH COVERAGE❑ TL REMOTE LEARNING❑ AP APPRENTICESHIP❑ PR PROFESSIONAL CONTRACT |  **Adapted curriculum**❑Gap year ❑ Agreement ❑ CPGE❑ Catholic institute  | **SOCIAL SITUATIONS**❑ NO NORMAL❑ BO SCHOLARSHIP❑ BE SCHOLARSHIP FROM ANOTHER COMUE UNIVERSITY❑ PN WARD OF THE STATE❑ HA DISABILITY > = 80 % |

 |

**SOCIAL COVERAGE**

|  |  |
| --- | --- |
|  YOUR PARENTS' REGIME [ ]  General and affiliated regimes (agriculture, medical prof., Civil servant, Bank of France,  Judges, local administrative agents, artists,  Comédie Française, French national theatres, job seekers), CCI  [ ]  Non-salaried workers (craftsmen, retailers, social services of  French abroad, liberal professions) or specific regime Military, ENGIE, GRDF, Mines, RATP, notary employees, Senate.[ ]  Merchant marine regime, National Assembly[ ]  Prudential regime of the SNCF[ ]  Other regimes (foreign students, parents without social coverage in France, etc.)  |  **CASES OF NON-MEMBERSHIP**[ ]  You benefit from an ARE (unemployment allowance)[ ]  You have already paid registration in another establishment [ ]  Benefiting from coverage of spouse, partner, non-student civil-law partner  [ ]  You come from a country of the EEE and are holder of a card from Europe, Switzerland or Quebec  [ ]  Your parents are civil servants of an international organization [ ]  You are affiliated to another regime (ex: job seeker with allowance)  From 09/01/20147 to 08/1/2018 |
| RESERVED FOR THE ADMINISTRATION |
|  ❑ Affiliated 🢡  |  | ❑ Paying❑ Scholarship❑ ATP (self-insured)  |  ❑ Non-Affiliated  |

**PAYTMENT CENTRE OF SOCIAL SECURITY SERVICES**

 If you are registered with the student social security, select your payment centre (required)

 [ ]  1. LMDE Grenoble [ ]  2. SMERRA Grenoble

 [ ]  3. LMDE Valence [ ]  4. SMERRA Valence

 If you are over 28 years of age but wish to benefit from extension of coverage by student social security, indicate

 the reason:

 Indicate your social security number:

**CIVIL LIABILITY**

You have taken out Civil Liability Insurance (at any time, during the year, you must be able to show supporting documents of this coverage)

 [ ]  yes [ ]  no

 I hereby declare I will comply with the Charter governing the information system of the university establishments belonging to the COMUE University

 Grenoble Alpes. The Charter is available on the UGA site.

 I hereby certify as sincere and accurate all the information provided and declare having read the instructions enclosed with the dossier.

 In: Date:

 Signature (And signature of parents for minors):

|  |
| --- |
|  **Complete dossier: YES ❑ NO  ❑**  |